IMAGE TREND - PARAMEDIC
INSTRUCTIONS FOR FIRST TIME LOG IN / REACCREDITATION

EFFECTIVE 7/1/2021

All paramedics MUST apply for Reaccreditation with San Mateo County EMS via Image Trend after renewing their state Paramedic License. It MUST be completed within 30 days of expiration of your state paramedic card.

BEFORE you begin:

DOWNLOAD all of your documents from Target Solutions. Follow the directions below to download the following:

- Paramedic License
- ACLS card
- PALS card
- BLS/CPR card

FINDING YOUR CERTS ON TARGET SOLUTIONS

Go to the HOME page and select "**My Credentials**"

NEXT: Select your whichever credential you want to print

(BLS, ACLS, PALS, for your Paramedic License - select Paramedic)

Central San Mateo County Training Division

👤 0   Annie Flick ▾

Home   Administration   Calendar ▾   Help

EMS - PALS   ⚙ ↩ 📎 🖨

My Credentials > View Credential: EMS - PALS

EMS Certifications - EMS - PALS			100%
STATUS	NUMBER	START DATE	EXPIRATION DATE
Active		Sep 30, 2020	Sep 30, 2022

🔍

All   Completed   Training That Applies

No Results

No Results

🏠 Home
📝 My Assignments
✏️ Self-Assign
☑ My History
✴ My Credentials

PEDIATRIC ADVANCED LIFE SUPPORT

PALS Provider

American Heart Association | American Academy of Pediatrics

Annie Flick

has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Pediatric Advanced Life Support (PALS) Program.

Issue Date	Renew By	eCard Code
9/30/2020	09/2022	207006091595

To view or verify authenticity, students and employers should scan this QR code with their mobile device or go to www.heart.org/cpr/mycards.

PEDIATRIC ADVANCED LIFE SUPPORT

Training Center Name	South San Francisco Fire Department
Training Center ID	CA03017
TC City, State	South San Francisco, CA
TC Phone	(650) 829-4337
Instructor Name	Annie Flick
Instructor ID	09180718223

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Open with Preview
✓ Automatically Resize
Zoom In
Zoom Out
Actual Size

Single Page
✓ Single Page Continuous
Two Pages
Two Pages Continuous

Next Page
Previous Page

Directions
1. Cut along dotted lines
2. Fold both halves together
3. Use adhesive to combine halves

Website: **https://smchealth.imagetrendlicense.com/lms/public/portal#/login**

San Mateo County Image Trend Certification and Accreditation Portal

All current *county accredited* Paramedic personnel have existing accounts
DO NOT create a new account.

ALL Paramedics <u>MUST apply for reaccreditation</u> EVERY TIME you renew your State Medic License!

County Application for Re-accreditation should be completed <u>AFTER</u> you receive your new State P-Card.
(a screen shot from the CA EMSA website showing your updated status is also acceptable)

Please complete and submit this application EARLY! Ideally, 30+ days before your license expires. This will give us time to fix any issues that may arise after submission, prior to your expiration date.

NOTE: Paramedics NEW to the County will follow a different process for an initial 5-Call!!

Username format:
In general, your username is the first letter of your first name followed by your last name: (ex: aflick)

Use "Forgot Password" to log in for the first time OR if you forgot what you changed it to:
- When you click on the "forgot password" link, you will be prompted to enter your name, ***work email*** and date of birth.
- This generates an email containing a link to change your password AND contains your username (in case it is different - some may have a number at the end)

Once you are logged in, this is what your homepage looks like:

SAN MATEO COUNTY HEALTH
EMERGENCY
MEDICAL SERVICES

San Mateo County Emergency Medical Services Licensing Portal
Certification, Accreditation, and Continuing Education

Welcome, Annie Flick | Logout

My Account

- My Account
- Profile
- Issued Application
- Documents
- Applications
- Service
- Lookup

NO!!

YES!

My Account

For more detail about any item, select the links on this page or in the left menu.

Annie Flick
Paramedic
Number: P18279
Issued:
Expiration: 12/31/2019

No forms pending
1 Application to be reviewed

I am looking for...
Personnel
Certification Number | Name | Last Name
GO

To start a new application for Paramedic Reaccreditation - use the **APPLICATIONS** tab.

All documents will be uploaded <u>within</u> the application. DO **NOT** upload anything to **"DOCUMENTS"** (This is where files go to die and will leave you incomplete in the process!!)

The "My Applications" screen contains all of the applications you will need. Paramedics will use the "Paramedic Reaccreditation" application.

- Checkout
- Transaction
- Review 1
- Service
- Lookup

My Applications | Service Applications

Flick, Annie (P18279)
EMT-Paramedic
Expiration Date: 12/31/2019

Applications   **Action**

CE Provider
Select this application if you are seeking to become a Continuing Education provider and are headquartered in San Mateo County or are a current authorized San Mateo County Continuing Education provider applying for renewal.
Apply Now

Demographic Change Form
Use this form to update your demographic information including: Name, address, contact phone number, email address, date of birth, and social security number.
Apply Now

EMT Application
Select this application if you have never had an EMT certificate in the State of California. The state of California and San Mateo County [Fee: $125.00]
Apply Now

EMT Application - Lapsed More Than 1 Year
Select this application to renew your San Mateo County EMT certification if you have lapsed more than 12 months. State of California and San Mateo County Fee - $125
Apply Now

EMT Renewal Application
Select this application if you are an EMT currently certified by a LEMSA in the State of California and are within 6 months of expiring, or have lapsed less than 12 months. State of California and County of San Mateo Fee - [$87.00]; Renewal without prior LiveScan for San Mateo County - [$125.00]
Apply Now

Medical Reserve Corps (MRC) Volunteer Initial Application
Select this application to volunteer with the San Mateo County Medical Reserve Corp. (no fee)
Apply Now

Medical Reserve Corps (MRC) Volunteer Renewal Application
Select this application to volunteer with the San Mateo County Medical Reserve Corp. (no fee)
Apply Now

Paramedic Accreditation
Select this application to request accreditation to practice as a paramedic in San Mateo County. You must be affiliated with an ALS provider agency before completing this application. Fee [$50.00]
Apply Now

Paramedic Reaccreditation
Select this application to request reaccreditation to practice as a paramedic in San Mateo County. You must be currently accredited as a paramedic in San Mateo County and affiliated with an ALS provider agency before completing this application.
Apply Now

USE THIS ONE!

Records 1-9 of 9

Section 1: INTRODUCTION AND INFORMATION

Contains Instructions for the application.

SCROLL to the bottom and select " Save and Continue"

Section 2: APPLICANT DEMOGRPHICS

SCROLL through the demographic section and complete any required fields that are blank. If you note any incorrect information, you can email the county to fix it after you apply at:
EMScertifications@smcgov.org

SCROLL to the bottom and select " Save and Continue"

Section 3: DISCLOSURE QUESTIONS

This section asks about employment and conviction history and if you have ever had a license revoked or suspended. Read the questions carefully before answering.

SCROLL to the bottom and select " Save and Continue"

This question is asking if you ever worked in **ANOTHER** county as a Paramedic

This question is asking how long you have worked in **San Mateo County**??

(When prompted, use a date range like: 2000 - Present)

Paramedic Reaccreditation Application Form

⟨ ...ctions | Applicant Demographics | **Disclosure Questions** | Eligibility Statement | Supporting File Uploads - Renewal | Acknowledgement and ⟩ ⌄

⌄ **Disclosures**

If the answer is "yes" to any of the prior criminal history disclosure question[s] below, you will be required to attach a detailed statement that describes the incident and all supportive documentation. Any false statement or omission of information may be grounds for denial or revocation of certification or accreditation and referred to the California EMS Authority for certification or licensure action.

*Have you ever been certified as an EMT or accredited as a paramedic by another EMS agency, state or certifying entity? (NREMT is excluded)
○ Yes
○ No

*Have you been previously certified as an EMT or accredited as a paramedic by the San Mateo County EMS Agency?
○ Yes
○ No

*Are you now, or have you ever been, convicted of any misdemeanor or felony offense in California, or any other state or place, including entering a plea of nolo contendere or no contest, and including any conviction which has been expunged [set aside] or records sealed under Penal Code Section 1203.4?
○ Yes
○ No

*Are there any criminal charges currently pending against you?
○ Yes
○ No

*Are you now, or have you ever, had a certification, accreditation, or professional healing arts license denied, suspended, revoked, or ever placed on probation, or are you under investigation at this time? (Healthcare-related credentials include any certificate, license, accreditation, authorization, or other formal recognition to practice any form of medicine, patient care, or physical, medical, emotional, psychological, or social therapy).
○ Yes
○ No

Section 4: ELIGIBILITY STATEMENT

This section is asking you to verify that you did not lie on the Disclosure Questions section. It uses your password as a signature.

SCROLL to the bottom and select " Save and Continue"

Section 5: SUPPORTING FILE UPLOADS - RENEWAL

This section is where you will upload all of your required documents for renewal - BLS/CPR card, ACLS card, PALS card and Medic License.

SCROLL to the bottom and select " Save and Continue"

UPLOADING TIPS

- Keep the file name simple so it is not rejected - no special characters (ex: 2020 BLS cert)

- Download all of your certs (from TargetSolutions or AHA website) to your desktop and keep them in a file so they are easy to find to upload to the portal.

PALS/ PEPP Card

PALS/ PEPP Sponsor/Training Center

AHA

PALS/PEPP Expiration Date

09/30/2022   📅 Today

You will know when it has successfully uploaded if you see the title here.

PALS/ PEPP Card (Front and Back) or eCard

⊕ Upload File   2020 PALS.pdf

CLICK on this button to upload the file containing the cert.

For the BLS/CPR certification, there is a drop down with "American Heart Association" as a choice for who issued the card.

For all other certs, you must type in "AHA"

Name

PALS/ PEPP Card

Document Type

Supporting Documents

❌ Remove

➕ Add Another

IGNORE this button - each certification has its own field and this will not be needed.

Section 6:   ACKNOWLEDGMENT AND SUBMISSION

YOU MADE IT!!! This is the final page!

SCROLL to the bottom and select " Save and Continue" - TWICE (no idea why, but you have to click it twice. A "YES"/"NO" prompt will appear. Click, "YES" and you're done!

Paramedic Reaccreditation Application Form

| ‹ :ant Demographics | Disclosure Questions | Eligibility Statement | Supporting File Uploads - Renewal | Acknowledgement and Submission | › ⌄ |

▾ Acknowledgement and Submission

I, the undersigned, hereby certify under penalty of perjuy that all information on this application is true and correct to the best of my knowledge and believe, and I understand that any falsification or omission of material facts may cause forreiture upon my part of all rights to EMT Certification/Paramedic Accreditation in San Mateo County, California.

I understand all information on this application is subject to verification, and I hereby give my express permission for San Mateo County EMS Department to contact any employer, agency or any other person for information related to my role and function as an EMT or Paramedic in San Mateo County, California.

*Application Date

| mm/dd/yyyy | 🗓 | Today |

*Applicant Signature

| Username: | AFlick |
| Password: | |

☑ Submit

CLICK Submit (may require 2 clicks)

A "YES / NO" box will appear confirming you wish to submit.

CLICK "YES", a confirmation page will then appear.

CONGRATULATIONS!!!!

You Made It!!!

Whew!

Additional questions, not covered by this document can be forwarded to EMS directly at:
EMSCertifications@smcgov.org